

# Elina Tsaturian

Glendale, CA | 747-279-8524 | elinatsaturyan01@gmail.com

## Objective

Friendly and responsible high school student seeking a part-time position to gain experience and build professional skills.

## Education

Glendale High School  
12th Grade • Expected Graduation: 2027

## Skills

- Microsoft Word & Google Docs
- Data Entry & Form Completion
- Attention to Detail
- Communication Skills
- Quick Learner

## Experience

- Completed online applications and forms accurately
- Organized information using computer programs
- Assisted with document preparation and online research

## Languages

English • Russian • Armenian

## Interests

Healthcare Careers • Technology • Learning New Skills