



Elina Grigoryan

Date of birth: 04/11/1999

Gender: Female

CONTACT

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WORK EXPERIENCE

● **Leader Express LLC** Yerevan, Armenia

Freight dispatcher

10/01/2023 – 08/06/2025

● **Hovnan Ghukasyan LLC** Vanadzor, Armenia

US Freight Dispatcher

01/12/2023 – 07/22/2023

USA remote job

● **Zvartnots International Airport** Yerevan, Armenia

Ground stewardess VIP

11/26/2021 – 01/17/2022

● **Sports Fanatics** South Carolina, USA

Sales assistant

06/01/2021 – 08/31/2021

● **Smart Sales IE** Vanadzor, Armenia

Operator

01/26/2021 – 05/15/2021

● **Tour Office Lore Travel** Yerevan, Armenia

Social Area Specialist

2019

● Yerevan, Armenia

Photographer

2018 – 2020

● **Luxury Aroma** Yerevan, Armenia

PR Manager

2016 – 2017

● **Promo Model**

2016

- "Label 5 "

- "Renta Outstaffing"

● **Number 11 School after Griboyedov** Vanadzor, Armenia

Member of Student Scientific Society

2012 – 2015

EDUCATION AND TRAINING

● **09/01/2025 – CURRENT** San Diego, CA, United States

Strategic Leadership and Management in Global Business

California Miramar University (CalMU)

Website <https://www.calmu.edu>

09/01/2020 – 07/13/2022 Yerevan, Armenia

Higher Education Master's Degree of Business Engineering Russian - Armenian University

2016 – 2020 Yerevan, Armenia

Higher Education Bachelor's Dergree of Management in Tourism Russian - Armenian University

Faculty of "Tourism" with specialization in "Management in Tourism"

10/01/2020 – 12/04/2020

Training "Groud handling in aircompany" Fly Armenia LLC

2019 Yerevan, Armenia

Seminar in Economics Held by Erik Reinert

Seminars and Courses

-Translation and posting articles in Wikipedia

-Courses of Introduction in "Megaryan Carpet", "Ararat", "Proshyan" and "Areni Wine" wine factories, "The Alexander, a Luxury Collection Hotel", "Double Tree by Hilton", "Central", "Tufenkyan" etc

2015 – 2016

Guest Sevan Startup Summit

06/2015 – 08/2015

Translation and Posting Articles in Wikipedia

2009 – 2016 Vanadzor, Armenia

Musical School Personal Tutoring

2005 – 2016 Vanadzor, Armenia

Secondary and High School Number 11 after Griboyedov

2012 – 2013

Sport

-Professional Volleyball

-Cross Run

-Table Tennis

2004 – 2005 Vanadzor, Armenia

English Course YMCA

LANGUAGE SKILLS

MOTHER TONGUE(S): Armenian

OTHER LANGUAGE(S): English | Russian

SKILLS

Basic Computer Skills | Internet Navigation | Email Management | Mlcrosoft Office Suite | Digital Comunication | So Media Management | Mobile App Usage

DRIVING LICENSE

Driving License: B

HOBBIES AND INTERESTS

● **Vocal**

● **Fitness**

● **Horse Riding**

● **Walking**

JOB-RELATED SKILLS

● **Job-related skills**

- Positive and friendly attitude
- Flexible and understanding attitude
- Responsibility
- Creativity
- Critical Thinking
- Conflict resolution and problem solving
- Assessment and evaluation

COMMUNICATION AND INTERPERSONAL SKILLS

● **Communication and interpersonal skills**

Communicational skills

- The ability to convey ideas, information, and thoughts through spoken words effectively.
- The capacity to actively listen to others, understand their perspectives, and respond appropriately.
- The skill to express thoughts, ideas, and information clearly and coherently in writing.
- The ability to deliver information or ideas to an audience in a clear, engaging, and organized manner.
- The use of body language, facial expressions, gestures, and tone of voice to convey messages and emotions.

Interpersonal skills

- The capacity to understand and share the feelings and perspectives of others.
- The skill to manage and resolve conflicts or disagreements in a constructive manner.
- The ability to work collaboratively with others toward common goals.
- The skill to reach mutually beneficial agreements or compromises.
- The capacity to adjust one's communication style and behavior to different individuals and situations.

ORGANISATIONAL SKILLS

● **Organisational skills**

- Ability to analyze and make a decision under pressure
- A good team member and a leader at the same time
- Good at coordinating events
- Multitasking