Linet Miankai

Glendale, CA 91205 linetmiya9988@gmail.com +1 747 267 9461

Work Experience

Police Cadet

Glendale Community College-Glendale, CA April 2023 to Present

Dispatching, locking up the campus, handling emergencies

Security Officer

Allied Universal May 2024 to August 2024

Cashier/Sales Associate

ALDO Group-Glendale, CA April 2023 to February 2024

Receptionist

Prolase Laser Clinic-Glendale, CA December 2022 to March 2023

Answering calls, scheduling appointments, taking payments, checking people in.

Sales Associate

Globe Life-West Covina, CA December 2022 to March 2023

Supervisor

DOLLAR KING-Glendale, CA December 2021 to December 2022

Handling cash

Writing checks Supervising a group Helping customers with their problems Doing paperwork

Sales Associate

Candy World August 2021 to September 2021

Customer Service

Pink Orchid-Glendale, CA April 2019 to June 2021

Serving customers

Helping customers Stocking Decorating cakes Refill/restocking stuff

Education

getting associate's degree in Accounting

Glendale Community College - California September 2019 to Present

High school Glendale High School - California August 2018 to June 2022

Skills

- Computer skills (3 years)
- Front desk (2 years)
- Armenian (10+ years)
- Windows
- Cash handling
- Cash register
- Sales
- Communication skills
- Google Docs
- Typing (10+ years)
- Customer service
- Payroll
- Basic math (10+ years)
- Sales (3 years)
- Bilingual
- Customer Service (3 years)
- Office management
- QuickBooks
- Windows (3 years)
- Typing
- Packaging
- Cashiering

Languages

- Armenian Fluent
- Farsi Intermediate

Certifications and Licenses

Driver's License

Guard Card